



## Board of Directors Regular Board Meeting Wednesday, June 22, 2022 MINUTES

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### ATTENDED IN PERSON:

**ATTENDED VIA ZOOM:** Chair Bree Maki, Vice Chair Jean Roth, Member Jason Marquardt, Member Tess Arrick-Kruger, Member Mary Urch, Clerk Monica Sveen-Ziebell, Member Don Leathers

**UNABLE TO ATTEND:** Treasurer Lynn Gorski

**EX-OFFICIO:** Steve Sallee

**STAFF:** Dale Walston, Amy Grover, Trish Busch, Kari Kubicek, Jeff Aamot

**FINANCE COMMITTEE at 4:15 PM:** Bree Maki, Jason Marquardt, Jean Roth, Tess Arrick-Kruger

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The meeting was called to order at 5:30 PM by Chair Bree Maki. A quorum was declared.

Jason Marquardt made a motion, seconded by Monica to approve the agenda, with changes as provided. The motion passed unanimously.

### HEARING OF REPORTS

**Education Program Manager update** - Kari Kubicek highlighted projects she is working on in her role as Educational Services Manager, including regional professional development offerings, customized professional development, Human Centered Leadership, SE MN Redefining Ready, Althing Health Services, and other partnerships/collaborations. She shared aggregate data from the Althing Student Health Events at Zumbrota-Mazeppa and Caledonia that took place in May and outlined next steps for the program. Other focus areas for educational services include workforce development professional development, statewide professional development, EDvancement microcredentialing, Rochester Area Curriculum Coordinators, EmpowerU, and OnToCollege!

**Regional Centers of Excellence Update** - Jeff Aamot gave an overview of the RCE team members and the different areas in which they provide support which include: academic instruction, community engagement, data and analytics, language development, Multi-Tiered System of Supports, school climate initiatives, and equity. Jeff thanked the three departing advocates in our region and introduced the three new advocates that will be joining the team. He also celebrated the 10-year anniversary of Carol Swanson, one of the advocates that has been a very solid part of the team.

**Executive Director Report** - Steve Sallee discussed the following talking points in a verbal report:

- **AASA Update:** We are currently recruiting for the statewide AASA National Certification Superintendent Cohort. As of today, we have 9 individuals confirmed, and an additional three are tentative.
- **January Health Renewals:** Steve reported that we are ramping up for January 1 renewals for health insurance. We are anticipating a pretty good renewal in our region.
- **Member Site Visits:** Steve plans to spend a significant amount of time visiting school and local government members, especially those with staff turnover in leadership positions.
- **2:1 Meetings with Staff:** Steve shared that he and Amy met with individual staff members in the past few weeks to touch base on programming.

**Program Updates** - Amy Grover offered the following verbal updates from the written report provided:

- **Wood Lake Meeting Center:** There are many new WLMC renters, and several red-carpet customers returned to in person meetings at WLMC.

- Wellness: SSC was recently honored as an mspWellness Champion. This designation was created by the Minneapolis Chamber/Health Department and SHIP to honor organizations, statewide, that develop, implement, and promote wellness programs as part of their organizational culture.
- Spelling Bee: Our SE MN Grand Champion, Sam Passe, an 8th grade student from Wabasha-Kellogg Public Schools, advanced to the Scripps National Spelling Bee in Washington, D.C. and had a wonderful experience.
- FutureForward™ Refresh: Due to issues with the programmer, SSC will be working with a new vendor for hosting the FutureForward™ platform. The platform will be back up in the fall and different components launched in increments. Other cooperatives in the state are interested in the tool as well.
- MN STEM Ecosystem: We have applied for funding available to support a Statewide STEM Coordinator.

## **CONSENT AGENDA**

Tess Arrick-Kruger made a motion, seconded by Monica Sveen-Ziebell, to approve and accept the items on the consent agenda, including Minutes of Last Meeting, May Balance Sheet, May Revenue Expense, May Bills, Future Forward RFQ, Althing Invoice, ZED Perkins Invoice, and SAC Meeting Summary. The motion passed unanimously.

## **SPECIFIC AGENDA**

Monica Sveen-Ziebell made a motion, seconded by Jean Roth, to approve the 2021 January 1 Health Insurance Pool settlement. The motion passed unanimously.

Tess Arrick-Kruger made a motion, seconded by Monica Sveen-Ziebell, to accept the resignation of Ashley Karlsson effective July 15, 2022. The motion passed unanimously.

Monica Sveen-Ziebell made a motion, seconded by Mary Urch, to accept the hiring of Eli Zimmerman as RCE Advocate, effective August 1, 2022. The motion passed unanimously.

Jason Marquardt made a motion, seconded by Tess Arrick-Kruger, to approve changes to the 2022-2023 SSC Employee Benefit Plan. The motion passed unanimously.

Jean Roth made a motion, seconded by Mary Urch, to approve the Audit Engagement Proposal for 2023-2025. The motion passed unanimously.

Tess Arrick-Kruger made a motion, seconded by Jean Roth, to approve the SSC Budget for 2022-2023. The motion passed unanimously.

## **ADJOURNMENT AND NEXT MEETING**

Jason Marquardt made a motion, seconded by Jean Roth, to adjourn the meeting at 6:49 PM. The motion passed unanimously.

The next SSC Board meeting will be held on Wednesday, August 24, 2022, at 5:30 PM. There is no July meeting.

Respectfully submitted by,  
Trish Busch  
Administrative Assistant

**2022 Meeting Schedule - 5:30 PM**~~Wednesday, January 26, 2022 (ANNUAL MEETING)~~~~Wednesday, February 23, 2022 (VIRTUAL)~~~~Wednesday, March 23, 2022~~~~Wednesday, April 27, 2022~~~~Wednesday, May 25, 2022~~

Wednesday, June 22, 2022(VIRTUAL)

JULY - NO MEETING

Wednesday, August 24, 2022

Wednesday, September 28, 2022

OCTOBER - MSC BOARD CONFERENCE

Wednesday, November 16, 2022

Wednesday, December 14, 2022 (VIRTUAL)

**2023 Meeting Schedule - 5:30 PM**

Wednesday, January 25, 2023 (ANNUAL MEETING)

Wednesday, February 22, 2023 (VIRTUAL)

Wednesday, March 22, 2023

Wednesday, April 26, 2023

Wednesday, May 24, 2023

Wednesday, June 28, 2023

JULY – NO MEETING

Wednesday, August 23, 2023

Wednesday, September 27, 2023

OCTOBER - MSC BOARD CONFERENCE

Wednesday, November 15, 2023

Wednesday, December 20, 2023 (VIRTUAL)